

MESSINGHAM PRIMARY SCHOOL CORONAVIRUS RISK ASSESSMENT (reviewed March 2022)

Company Name:	MESSINGHAM PRIMARY SCHOOL									
Date of Assessment:	14/05/2020 (Original Version)	Review Date:			03/03/22		Revision No:		21	
Persons Exposed:	Employees:	✓	Other Workers:	✓	Public / Visitors:	✓	Young Persons:	✓	Estimated total number of persons at risk:	284
	New / Expectant Mothers:			✓	Vulnerable Persons:	✓	Other:			

Task Description:	Risk assessment for the possible transmission of Coronavirus / COVID-19. Updated in conjunction with Department for Education advice on 22.02.22 'Living with the Virus'
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Hazard	Factors of Harm		Risk	Control Measures	Factors of Harm		Residual Risk	Further Actions	Acceptable Risk?	
	L	S			L	S			Yes	No
Well-being of staff	1	1	2	Staff have been given this risk assessment as well as had access to the guidance given by the DfE (recently updated February 22 nd 2022). At Messingham PPE is now no longer needed unless a case of Covid 19 is found. Face coverings are no longer required, however the school will allow individuals to continue to wear fact coverings if they prefer. Communal areas and Classrooms should still be well ventilated at all times. A Covid procedure is to be followed should there be an outbreak as well as guidance given to parents and staff should they contract Covid 19.	2	2	2	<p>Ensure that doors/windows are open when weather and safety allow. Ventilation is a key requirement moving forward.</p> <p>Follow Public Health advice for any symptoms or reported Covid cases and act upon the Contingency plan should lockdowns or advice given from Public Health advice.</p> <p>Follow School's procedure should a case be found</p>	✓	

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Well-being of staff (cont)				<p>Risk Assessment and any future updates, changes to plan or guidance shared with staff.</p> <p>Regular updates given to staff RE safety, changes to guidelines.</p> <p>Lateral Flow tests to be completed by all staff in Messingham as long as kits are provided. (through to March 2022). Agreement made to provide 2 x kits and masks for personal use to all staff after March.</p> <p>Messingham will liaise with the Health Protection team should there an outbreak or positive case of Covid within the school community.</p> <p>Assemblies and parental visits to school are now being phased back in with a 'live' Friday. Assemblies will be fully live after April.</p> <p>After school clubs are suspended until after the April half-term where the measures in place will be reviewed. Football & Cheerleading are going ahead as normal</p>				School Procedure and/or National guidance continue to be followed	✓	
Lack of Information to Children	1	1	2	<p>Children are provided with information on the correct handwashing methods. This includes the use of posters near toilets and washrooms to provide guidance on the exact method. Sanitizer stations have been put up around the school and the entrance (for adults). Encouragement given to children of all ages to still follow hygiene guidelines, washing hands, and 'catch it, kill it, bin it' followed</p> <p>Children will continue to be provided with specific information on hygiene during normal lessons.</p> <p>Younger children and those who need support are supervised by an adult during hand washing</p>	1	1	2	Check posters are in every classroom and are changed when guidelines change, these will be moved and updated with guidance.	✓	

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Lack of Information to staff	1	1	2	The school has subscribed to information and updates from approved sources, including Public Health England (or similar) and the DfE Relevant updates will continue to be emailed to all staff members to ensure that they are kept informed, where appropriate. Risk Assessment sent to all staff and placed on the website.	1	1	2	When guidance is changed information alongside the risk assessment will be given to staff	✓	
Use of Personal Protective Equipment	1	1	2	No longer a requirement from updated guidance (February 2022), however at Messingham even though face coverings are no longer necessary in school, wearing of a mask is personal choice for all staff. In the event that a pupil becomes unwell with symptoms of COVID-19 then social distancing should be maintained. PPE can be provided by the school so adults can wear it when they feel the need to do so.	1	1	2	PPE and masks are available for all staff – guidance to be checked	✓	
Class Sizes & return to school arrangements	1	1	2	At present there are very few cases of a positive test in school or children isolating with families. This means that schools has returned to a more ‘normal’ approach with regards mixing and sharing and attendance is improving.	1	1	2	‘Outbreak management plan’ still in place (Updated February 2022) and shared with SLT. Covid procedure and National guidance followed.	✓	

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Visitors	1	1	2	Visitors being phased back in to school with Covid numbers being low throughout the spring 1 term. (There have never been more than 3 children absent through Covid in this time) Initially assemblies will take place on a Friday with parents being invited, plans in place for full parental invite in March	1	1	2	Ensure that information posters and notices are prominently displayed in reception areas. Staff to advise any adults about hygiene policy on entering the school.	✓	
Housekeeping	1	1	2	Adequate supplies of cleaning materials are kept on site still and cleaning is a priority alongside hygiene Paper Towels running out, if we run out then we will have an emergency procedure to go and get some from a local source	1	1	2	A weekly inventory of the cleaning stock should be made to ensure that supplies remain adequate. Disinfectant spray and a supply of cleaning cloths in each room	✓	
Transmission of Virus / Hygiene	1	1	2	All persons in school are provided with information on good hygiene measures to include: Hand hygiene Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. Respiratory hygiene The 'catch it, bin it, kill it' approach continues to be very important. The e-Bug COVID-19 website contains free resources including materials to encourage good hand and respiratory hygiene. Close contacts in schools are now identified by NHS test and Trace and education settings will no longer be expected to undertake contact tracing.	1	1	2	Lots of soap and hand towels already in stock; check weekly in case more needs to be ordered Tissues on each desk in classrooms to enable "catch it, bin it, kill it" If outdoor equipment is used, it must be thoroughly cleaned. This will be an ongoing process from February 2022	✓	

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Emergency Procedures	3	5	15	Fire Alarms, Intruder Alarms	1	5	5	Evacuation practice to take place during first term of re-opening to all pupils (discuss with R class) – Fire drill in Spring 2	✓	

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<p>Pupils Becoming Unwell or showing symptoms</p>	3	5	15	<p>There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however if you have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people. (February 24th 2022)</p> <p>The guidance in this section on when an individual develops COVID symptoms or has a positive test applies until 23 February. From 24 February, schools should follow the published UKHSA guidance https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</p> <p>the main symptoms of COVID-19 are a recent onset of any of the following:</p> <ul style="list-style-type: none"> • a new continuous cough • a high temperature • a loss of, or change in, your normal sense of taste or smell (anosmia) <p>If you have any of these symptoms you should order a PCR test. You are advised to stay at home and avoid contact with other people while you are waiting for the test result.</p> <p>Children and young people with COVID-19 should not attend their education setting while they are infectious. They should take an LFD test from 5 days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day. If both these tests results are negative, they should return to their educational setting if they normally attend one, as long as they feel well enough to do so and do not have a temperature. They should follow the guidance for their educational setting. (SEE ATTACHED)</p>	2	5	10	<p>If PPE is used when attending to a child who possibly has COVID-19 must be double-bagged and stored in the courtyard for 72 hours before putting in the bin</p>	✓	

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Employees who have tested positive for Covid	4	5	20	<p>You Should</p> <ul style="list-style-type: none"> not attend work. If you are unable to work from home, you should talk to your employer about options available to you. You may be eligible for Statutory Sick Pay ask friends, family, neighbours or volunteers to get food and other essentials for you not invite social visitors into your home, including friends and family postpone all non-essential services and repairs that require a home visit cancel routine medical and dental appointments. If you are concerned about your health or you have been asked to attend an appointment in person during this time, discuss this with your medical contact and let them know about your symptoms or your test result if you can, let people who you have been in close contact with know about your positive test result so that they can follow this guidance 	2	5	10	<p>Senior Leadership to remain vigilant for employees displaying the signs of symptoms of COVID-19.</p> <p>Due to staff job sharing, but not in contact with each other, if one becomes unwell with something other than COVID-19, we will still have capacity to supervise the bubble</p>	✓	

Name of Assessor	Rob Hutchings	Signature	
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Action Plan

Hazard	Further Actions	Assigned to	Due Date	Priority

Severity	5	5	10	15	20	25	Likelihood	Severity	Risk (Likelihood x Severity)
	4	4	8	12	16	20	1 = Very Unlikely	1 = No injury	1 – 5 = Low
	3	3	6	9	12	15	2 = Unlikely	2 = Minor Injury or Illness	6 – 12 = Medium
	2	2	4	6	8	10	3 = Likely	3 = 7-day Injury or Illness	15 – 25 = High
	1	1	2	3	4	5	4 = Very Likely	4 = Specified Injury or Illness	
		1	2	3	4	5	5 = Almost Certain	5 = Fatality or disabling injury	
	Likelihood								

How to safely return to your normal routine before 10 days

